



CONEJO VALLEY UNIFIED SCHOOL DISTRICT
Conejo Valley High School (CVUSD Board Room)
1402 E. Janss Road, Thousand Oaks, CA 91362

BOARD OF EDUCATION REGULAR BOARD MEETING
Thursday, June 20, 2024

MINUTES

1. CLOSED SESSION

A. Comments – Public

President Goldberg announced that there was one (1) public comment request submitted for Agenda Item 1C, and that speaker received ten (10) minutes to speak. The Board then convened into Closed Session at 4:42 p.m. where the following items were discussed:

B. Appeal of Complaint Against Employee, Pursuant to Government Code Section 54957, Subdivision (b)(1)

C. Public Employee Discipline/Dismissal/Release, Pursuant to Government Code Section 54957

D. Public Employee Discipline/Dismissal/Release, Pursuant to Government Code Section 54957

E. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code §54956.9(d)(1), Case OAH 2024010896

Closed Session ended at 5:55 p.m.

2. OPEN SESSION

A. Call the Meeting to Order

Call to Order: President Goldberg called the meeting to order at 6:01 p.m.

Board Members present: Board President Cindy Goldberg, Board Vice President Lisa Powell, Board Clerk Bill Gorback, Board Trustees Lauren Gill and Karen Sylvester, and Student Board Trustee Naima Kahl.

Administration present: Dr. Mark McLaughlin, Superintendent; Dr. Victor Hayek, Deputy Superintendent, Business Services; Kenneth Loo, Assistant Superintendent, Instructional Services; Dr. Shanna M. Egans, Assistant Superintendent, Student Services; and Shauna Ashmore, Assistant Superintendent, Human Resources.

B. Pledge of Allegiance

President Goldberg asked for a moment of silence following the Pledge of Allegiance in honor of the passing of a third-grade student at Wildwood Elementary School.

C. Announcements from Closed Session and Open Session Procedures

President Goldberg announced that the following items were discussed in Closed Session:

B. Appeal of Complaint Against Employee, Pursuant to Government Code Section 54957, Subdivision (b)(1)

President Goldberg stated that during the recently concluded closed session, and after careful consideration, the Board voted to deny the appeal of a permanent certificated employee's complaint against a site administrator. **The vote was unanimous, and the Assistant Superintendent of Human Resources was directed to notify the appellant of the Board's decision.**

C. Public Employee Discipline/Dismissal/Release, Pursuant to Government Code Section 54957

President Goldberg stated that with regard to Agenda Item 1C, there was no announcement at this time pursuant to Government Code Section 54957.1, subdivision (a)(5).

D. Public Employee Discipline/Dismissal/Release, Pursuant to Government Code Section 54957

President Goldberg stated that during its recently concluded closed session, the Board voted to approve a settlement agreement resolving the employment of a permanent certificated employee, employee number [7793]. **The vote was unanimous. Under the terms of the agreement, the employee agreed to submit their irrevocable resignation from the District. In exchange, the District agreed to reinstate the employee to paid status during a specified period of time with backpay and render payment of an agreed-upon amount to the employee. The employee waived and released the District from any and all legal claims relating to or arising out of their employment with the District.**

E. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code §54956.9(d)(1), Case OAH 2024010896

Trustee Gorback made the motion to approve the Settlement Agreement for Case OAH 2024010896, seconded by Trustee Sylvester. **Motion carried: 5-0.**

D. Approval of the Agenda

Trustee Powell made the motion to approve the agenda as amended, pulling Consent Agenda Items 4S and 4SSS for a separate vote, seconded by Trustee Gorback. **Motion carried: 5-0, with a preferential "yes" vote from Trustee Kahl.**

E. Student Recognitions – Unified Sports Program

The Board and District staff recognized students and district employees for their participation in the Unified Sports Program.

F. 2023-2024 Greater Conejo Valley Chamber of Commerce Teacher of the Year

The Board and District staff, along with a Chamber representative, recognized Mr. Randy Smith, teacher at Redwood Middle School, as the 2023-2024 Greater Conejo Valley Chamber of Commerce Teacher of the Year.

G. 2023-2024 Classified School Employees of the Year

The Board and District staff recognized seven (7) classified employees for their designation as 2023-2024 Classified School Employees of the Year.

H. Report from Parent Organization – LGBTQ+ Advisory Council

LGBTQ+ Advisory Council Chairperson Jessica Bernacki provided an update on the council’s mission, this year’s focus, subcommittee accomplishments, and next steps for the 2024-25 school year.

I. Recognition – Trustee Naima Kahl, Student Board Trustee

The Board and District staff recognized Trustee Kahl for her leadership of the Student District Advisory Committee and her participation as this year’s Student Board Trustee.

J. Comments – Public

Trustee Goldberg announced that two (2) public comment requests were submitted, and both speakers received three (3) minutes to speak.

3. ACTION ITEMS – GENERAL

A. Business Services – Approval of the 2024-2025 Proposed Budget - General Fund and Ancillary Funds

Trustee Powell made the motion to approve, seconded by Trustee Sylvester. Dr. Hayek provided an update on the status of the state budget and stated that budget adjustments will be made during the first interim in December 2024. There was no Board discussion on this agenda item. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Kahl.**

B. Instructional Services – Approval of the 2024/2025 Local Control and Accountability Plan (LCAP), Inclusive of the Budget Overview for Parents (Previous Board Meeting Information/Discussion Item)

Trustee Sylvester made the motion to approve, seconded by Trustee Gorback. Mr. Loo responded to a Board member’s question regarding whether the checklist provided by the Ventura County Office of Education (VCOE) changed any of the information submitted within the LCAP. Mr. Loo confirmed that the district has received approval from the VCOE on the LCAP with the disclaimer that any further changes by the state will require district compliance. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Kahl.**

C. Human Resources – Ratification of Future School Year Calendars: 2025-2026, 2026-2027
Trustee Gill made the motion to approve, seconded by Trustee Gorback. Mrs. Ashmore responded to a Board member’s question regarding anything notable within the calendars. There was no Board discussion on this agenda item. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Kahl.**

D. Student Services – Acceptance of the 2023-2024 School Wellness Policy Annual Report
Trustee Gorback made the motion to approve, seconded by Trustee Powell. Dr. Heather Chamberlin-Scholle presented the 2023-2024 School Wellness Policy Annual Report, which included an overview of this year’s committee focus, meeting topics, highlights related to nutrition, physical education, and social emotional/mental health. Dr. Chamberlin responded to questions from Board members regarding federal reporting requirements, committee recommendations on policy changes, opportunities to boost committee participation, option to include wellness plans in site SPSAs, and whether the committee would benefit from having SDAC representation. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Kahl.**

E. Business Services – 2023-2024 Child Nutrition Annual Report
Trustee Powell made the motion to approve, seconded by Trustee Gorback. Mrs. Beck presented the 2023-2024 Child Nutrition Annual Report, which included information on participation numbers, new and favorite menu items, student taste test panels, new federal regulations, an update on summer meal distribution and catering options, and a Central Kitchen tour for the School Wellness Committee members. Mrs. Beck responded to questions from Board members regarding the district’s process on accessing locally sourced ingredients, variance between schools on favorite menu items and kitchen services, regulations for nutrition and lunch, and new software reporting options. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Kahl.**

F. Budget/LCAP Committee Charge

Trustee Sylvester made the motion to approve, seconded by Trustee Gorback. Dr. McLaughlin and Dr. Hayek provided background on current state and district budget factors, operational deficits, and the potential for incremental cuts, and responded to questions from Board members regarding the Budget/LCAP Committee’s role, the process and responsible body for providing a committee charge and/or proposed cuts to the Budget/LCAP Committee for discussion, history on the budget reduction process in past years, timeline for incremental cuts, and consideration of certificated and classified budget reduction notification deadlines. ***The Board reached consensus to table the Budget/LCAP Committee charge discussion and recognize that budget decisions need to be made.***

4. ACTION ITEMS – CONSENT

President Goldberg stated the approval of the Consent Agenda would start with the approval of pulled Agenda Items 4S and 4SS.

S. Instructional Services – Approval of Renewal Contract – Turnitin Holdings, LLC (Turnitin) – DEC

Trustee Gill made the motion to approve, seconded by Trustee Sylvester. Board members discussed the Turnitin business model and concerns regarding the program’s plagiarism detection process, impact on English Learner students using the program, and the program’s value. Mr. Loo responded to questions from Board members regarding the plagiarism detection process and possible inaccuracies, student property rights, the program’s privacy settings, AI module options offered by Turnitin, and whether the agenda item can be tabled until further feedback is received from teachers and students using the program. **Motion carried: 4-1, with a “no” vote from Trustee Gill and a preferential “no” vote from Trustee Kahl.**

SSS. Business Services – Approval of Workplan Violence Prevention Plan

Trustee Powell made the motion to approve, seconded by Trustee Sylvester. Dr. Hayek responded to questions from Board members regarding how the plan prevents violence, details on the data collection and reporting process, and professional development/training for staff. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Kahl.**

Trustee Powell left the dais at 9:02 p.m. and exited the Board meeting due to a previous commitment.

Trustee Gorback made the motion to approve the remainder of the Consent Agenda as amended, seconded by Trustee Gill. There was no Board discussion on this agenda item. **Motion carried: 4-0, with a preferential “yes” vote from Trustee Kahl. Trustee Powell was absent for this vote.**

CONSENT AGENDA ITEMS:

- A. Board of Education - Approval of Annual Renewal Contract with Diligent Corporation**
- B. Board of Education - Approval of Renewal Contract for Video Streaming and Archival Services - Granicus**
- C. Human Resources - Personnel Assignment Orders**
- D. Human Resources - Approval of Student Teaching Agreement Between the Conejo Valley Unified School District and National University**
- E. Human Resources - Approval of Intern Credential Agreement Between the Conejo Valley Unified School District and National University**
- F. Human Resources - Approval of Renewal Contract - EdFiles**
- G. Human Resources - Receipt of the 2024-2025 Proposal for Successor Collective Bargaining Negotiations Submitted by the Conejo Valley Unified School District and the Unified Association of Conejo Teachers**
- H. Human Resources - Approval of Extended Contract Between CVUSD and Stepping Stones Group LLC**
- I. Human Resources - Approval of Extended Contract Between CVUSD and AMN Healthcare, Inc.**
- J. Instructional Services - Ratification of the Golden State Pathways Grants**
- K. Instructional Services - Approval of Contracts Under \$5,000**

- L. Instructional Services - Overnight Trip Request - USA Summer Dance Camp - Westlake High School**
- M. Instructional Services - Approval of Renewal Contract - ESGI, LLC - DEC**
- N. Instructional Services - Approval of Annual Report for Proposition 28 - Arts and Music in Schools**
- O. Instructional Services - Approval of Renewal Contract - Seesaw Learning, Inc. - DEC**
- P. Instructional Services - Approval of Renewal Contract - ExploreLearning, LLC (Gizmos) - DEC**
- Q. Instructional Services - Approval of Renewal Contract - Instructure, Inc. (Mastery Connect) - DEC**
- R. Instructional Services - Approval of Renewal Agreement - Companion Corporation**
- T. Instructional Services - Approval of Renewal Contract - IXL Learning, Inc. - DEC**
- U. Instructional Services - Approval of Renewal Contract - Scholastic Inc. (Literacy Pro) - DEC**
- V. Instructional Services - Approval of Renewal Contract for Leader in Me by Franklin Covey - Conejo Academy of Leadership & Language Immersion**
- W. Instructional Services - Approval of Renewal Contract - EdFiles - DEC**
- X. Instructional Services - Review of Board Policy 5132 and Approval of Amendments to Administrative Regulation 5132 - Dress Code**
- Y. Student Services - Approval of New Contract with Laurie Cottrell**
- Z. Student Services - Approval of New Contract with Lifesigns Now dba Lifesigns, Inc.**
- AA. Student Services - Approval of New Contract for Residential Treatment Center Placement for Student #18-23/24**
- BB. Student Services - Approval of Contracts for Residential Treatment Center Placement**
- CC. Student Services - Approval of SELPA Master Contract Extension with APA Speech Therapy, Inc.**
- DD. Student Services - Approval of New Contract with Braille Abilities, LLC**
- EE. Student Services - Approval of Contracts for Non-Public School Placements**
- FF. Student Services - Approval of Inter-District Services Agreement with Ventura Unified School District**
- GG. Student Services - Approval of Amendment #1 to the Contract with John Tracy Center**
- HH. Student Services - Approval of SELPA Master Contract Extension with Amergis (FKA Maxim Healthcare Staffing Services, Inc.)**
- II. Student Services - Approval of Renewal Contract with n2y, LLC**
- JJ. Student Services - Approval of System Training Contract with n2y, LLC**
- KK. Student Services - Approval of SELPA Master Contract Extension with STAR of CA LLC (dba STAR of CA, ERA Ed)**
- LL. Student Services - Approval of SELPA Master Contract Extension with The Genesis Group**
- MM. Student Services - Approval of SELPA Master Contract Extension with Cortica Behavioral Health, Inc.**
- NN. Student Services - Approval of New Contract with Alyssa Kass dba Kassco Investments LLC**
- OO. Student Services - Approval of the Renewal Contract with Educational Policy Improvement Center, dba Inflexion**
- PP. Student Services - Approval of Second Addendum to Agreement for Inter-District Services (Orientation and Mobility) Between the Ventura County Office of Education and the Conejo Valley Unified School District for the 2023-2024 School Year**
- QQ. Business Services - Approval of Transfer of Funds - May 2024**

RR. Business Services - Acceptance of Donations/Gifts

SS. Business Services - Ratification of Warrants - May 2024

TT. Business Services - Approval of Resolution #23/24-38: Education Protection Account (EPA) Spending Plan for 2024-2025

UU. Business Services - Approval of Resolution #23/24-39: Ratifying Purchase and Sale Agreement between Conejo Valley Unified School District and Art Trek Inc. for the District's Acquisition of 703 Rancho Conejo Boulevard, Thousand Oaks, CA, and Authorizing Opening and Closing of Escrow

VV. Business Services - Approval of Resolution #23/24-41: Approval of Appropriation Transfers for Fiscal Year 2024-2025

WW. Business Services - Approval of Resolution #23/24-42: Approval of Expense Transfers for the 2024-2025 Fiscal Year

XX. Business Services - Approval of Resolution #23/24-43: Approval of Inter-fund Transfers for the 2024-2025 Fiscal Year

YY. Business Services - Approval of Resolution #23/24-44: Approval of Temporary Loans Between District Funds for the 2024-2025 Fiscal Year

ZZ. Business Services - Approval of Resolution #23/24-45: Approval of Year-End Budget Transfers for the Fiscal Year 2023-2024

AAA. Business Services - Approval of Resolution #23/24-46: Approval of Authorization to Improve Compensation for Certain Categories of Employees after July 1, 2024

BBB. Business Services - Approval of Resolution #23/24-47: State of California in the Matter of Uniform Public Construction Cost Accounting Procedures

CCC. Business Services - Approval of Blanket Authorization for Contract Change Orders Not to Exceed Statutory Limits for Summer Construction Work

DDD. Business Services - Approval of Annual Signature Authorization for the 2024-2025 Fiscal Year

EEE. Business Services - Approval of Agreements for Legal Services

FFF. Business Services - Approval of Agreement for the ESCAPE Financial and Payroll/Personnel System with the Ventura County Office of Education for the 2024-2025 Fiscal Year

GGG. Business Services - Approval of Participation in Bids/Contracts of Other Public Agencies, Cooperative, Purchasing Contracts (Piggyback), California Multiple Awards Schedule (CMAS), and Other Approved California State Contracts, When Applicable, for the 2024-2025 Fiscal Year

HHH. Business Services - Approval of Amendment No. 5 to the Carrier Agreement for Pupil Transportation Services (Athletic Trips and Field Trips) with American Transportation Systems

III. Business Services - Approval of Amendment No. 6 to the Carrier Agreement for Pupil Transportation Services (Home-To-School Transport) with American Transportation Systems

JJJ. Business Services - Approval of Agreement for the Q SIS Hosting Services With the Ventura County Office of Education for the 2024-2025 Fiscal Year

KKK. Business Services - 2024-2025 Facilities Agreement with MATES Charter School

LLL. Business Services - Approval of Purchase Order Report (POs exceeding \$5,000)

MMM. Business Services - Ratification of Purchase Order Report (POs under \$5,000)

NNN. Business Services - Ratification of Server Hardware Infrastructure Purchase

OOO. Business Services - Ratification of Statement of Work with CDW-G for Microsoft 365 Threat Protection

PPP. Business Services - Disposal of Surplus and Obsolete Equipment
QQQ. Business Services - Approval of Amendments to Board Policy and Administrative Regulation 0450 - Comprehensive Safety Plan
RRR. Business Services - Approval of Amendments to Board Policy and Administrative Regulation 3516 - Emergency and Disaster Preparedness Plan
TTT. Business Services - Approval of Agreement with the Boys and Girls Clubs of Greater Conejo Valley and Las Virgenes, Inc.
UUU. Business Services - Approval of Agreement with Cardio Partners, Inc.
VVV. Business Services - Approval of Pitney Bowes SendPro MailCenter Lease Agreement
WWW. Business Services - Approval of Ad Hoc Maintenance Agreements for 2024-2025
XXX. Business Services – MEASURE I - Award of Contract – Quad Improvements-Landscaping - FS Contractors
YYY. Business Services - Approval of Memorandum of Understanding with Temple Adat Elohim
ZZZ. Business Services - Approval of Agreement with Bay Actuarial Consultants for the Workers' Compensation Fund Actuarial Study
AAAA. Business Services - Ratification of Vended Meals Contracts with BRIDGES and MATES Charter Schools

5. INFORMATION/DISCUSSION ITEMS – GENERAL

A. Instructional Services – Grading for Mastery Update

Mr. Loo provided an update on Grading for Mastery, which included mindset shifts, three pillars for Mastery Grading, actions taken this year, teacher feedback and perspectives, and secondary teacher survey responses. Mr. Loo responded to questions from Board members regarding university level support for grading for mastery mindset shifts, interpretation of student impact from the teacher survey responses, benefits experienced by teachers who have embraced this mindset shift, and the teacher survey participation rate.

B. Business Services – Approval of Amendments to Board Policy and Administrative Regulation 3550 – Food Service/Child Nutrition Program

Dr. Hayek provided background on the language adjustments from Gamut reflective of new law that provides free breakfast and lunch for students. There was no Board discussion on this agenda item.

C. Business Services - Approval of Amendments to Board Policy and Administrative Regulation 3551 – Food Service Operations/Cafeteria Fund

Dr. Hayek stated that the language adjustments from Gamut mirror those discussed during the previous agenda item for Board Policy and Administrative Regulation 3550. There was no Board discussion on this agenda item.

D. Business Services - Approval of Amendments to Board Policy and Administrative Regulation 3553 – Free and Reduced Price Meals

Dr. Hayek provided background on the language adjustments from Gamut reflective of new law related to free and reduced meals for students, and responded to a Board member’s question regarding whether students receive an initial meal for free and pay a reduced price for a second meal, if requested.

E. Comments – Board of Education

Board members provided comments.

F. Comments – Superintendent

Dr. McLaughlin provided comments.

6. ADJOURNMENT

A. Future Board Topics / Activities


Board members did not add any topics for discussion at future Board meetings.

B. Adjournment

President Goldberg adjourned the Open Session at 9:47 p.m. The next regularly scheduled Board meeting will be Wednesday, August 14, 2024, 5:00 p.m. Closed Session; 6:00 p.m. Open Session, at Conejo Valley High School in the CVUSD Board Room, 1402 E. Janss Road, Thousand Oaks.

August 14, 2024

Date



Board Clerk

August 14, 2024

Date



Superintendent

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<https://www.conejousd.org/domain/122>